

**(Abstract)**

Kannur University - Four Year Undergraduate Programme -2024- Model Guidelines for Implementing Signature Courses under the Four Year Undergraduate Programme (FYUGP) - Implemented w.e.f 2024 admission onwards- Orders issued.

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**ACADEMIC C SECTION**

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ACAD/ACAD C1/20003/2024

Dated: 15.09.2026

- Read:-1. U. O No. FYUG PSC/FYSC- U5074 I 2024 dared 18.04.2024  
2. U. O No . FYUGPSC/FYSC-I / 5074/2024 dated 06.08.2024  
3. U.O. No. ACAD/ACAD C1/21507/2024 dated 20.12.2024  
4. U.O. No. ACAD/ACAD C1/ 20003 /2024 dated 15.04.2025  
5. U.O. No. ACAD/ACAD C1/20003/2024 (I) dated 15.04.2025  
6. U.O. No. ACAD/ACAD C1/20003 / 2024 dated 28.05.2025  
7. U.O. No. ACAD/ACAD C1/20003/2024 dated 27.12.2025  
8. U.O. No. ACAD/ACAD C1/20003/2024 (PART VIII ) dated 30.03.2026  
9. Model Guidelines for Implementing Signature Courses under the Four Year Undergraduate Programme (FYUGP), submitted by Higher Education Department dated 17.03.2026  
10. Minutes of the meeting of the FYUGP Implementation and Monitoring Committee held on 05.05.2026  
11. Orders of the Vice- Chancellor in the file No. ACAD/ACAD C1/20003/2024 dated 13.05.2026  
12. Minutes of the Meeting of the Standing Committee of the Academic Council held on 16.05.2026  
13. Orders of Vice Chancellor in the file No. ACADC/ACAD C1/20003/2024 (Part VIII) dated 02.06.2026

**ORDER**

The Regulations of the Kannur University Four-Year Undergraduate Programme (KU-FYUGP Regulations, 2024) for affiliated colleges were implemented with effect from the 2024 admission, vide the paper read as (1) above. Subsequently, certain modifications were made to the Regulations vide the papers read as (2), (3), (4), (5), (6), (7), and (8).

The Higher Education Department, vide the paper read as (9) above, forwarded the **Model Guidelines for Implementing Signature Courses under the Four-Year Undergraduate Programme (FYUGP)** for further necessary action.

The meeting of the FYUGP Implementation and Monitoring Committee held on 05.05.2026



considered the Model Guidelines for Implementing Signature Courses under the Four-Year Undergraduate Programme (FYUGP) forwarded by the Higher Education Department and recommended their implementation, vide the paper read as (10) above.

Considering the matter, the Vice-Chancellor ordered that the minutes of the above meeting be placed before the Standing Committee of the Academic Council for consideration.

The Standing Committee of the Academic Council, vide the paper read as (12) above, recommended the approval of the **Model Guidelines for Implementing Signature Courses under the Four-Year Undergraduate Programme (FYUGP)**.

The Vice-Chancellor, after considering the matter in detail, and in exercise of the powers conferred under Section 11(1), Chapter III of the Kannur University Act, 1996, read with all other enabling provisions, approved the **Model Guidelines for Implementing Signature Courses under the Four-Year Undergraduate Programme (FYUGP)** and accorded sanction to implement the same with effect from the 2024 admission, subject to ratification by the Academic Council.

The **Model Guidelines for Implementing Signature Courses under the Four-Year Undergraduate Programme (FYUGP)** are appended herewith and uploaded to the University website.

**Orders are issued accordingly.**

Sd/-

**Bindu K P G**

**Joint Registrar (Acad)**

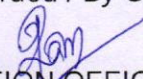
For REGISTRAR

- To:
1. Th Principals of all affiliated colleges offering FYUGP
  2. The Examination branch ( Through PA TO CE)
  3. The convenor, FYUGP implementation and monitoring Committee

- Copy To:
1. PS to VC, PA to R, PA to CE
  2. JR II (Exam), AR VII (exam)
  3. ARII/JR (Academic)
  4. IT Cell (to publish in the website)
  5. Computer Programmer
  6. SF/DF/FC



Forwarded / By Order

  
SECTION OFFICER



## **Model Guidelines for Implementing Signature Courses under the FYUGP**

### **PART I: Concept and Definition**

#### **1. Definition**

A Signature Course is:

- An advanced-level, specialized course
- Conceptualized and developed by an individual faculty member in their area of expertise
- Recommended by the Board of Studies (BoS)
- Approved by the University
- Offered through the K-LEARN platform (online or hybrid mode)
- Available free of cost to all FYUGP students affiliated with any university in Kerala
- Eligible for credit transfer through ABC

### **PART II: Justification, Need, and Vitality**

#### **2. Rationale in the Context of FYUGP**

##### **2.1 Academic Rationale**

- Encourages **teacher autonomy**
- Facilitates **advanced disciplinary depth (Level 300/400)**
- Promotes **research and Skill-oriented undergraduate learning**
- Bridges gap between curriculum rigidity and academic innovation

##### **2.2 Employment and Industry Relevance**

- Courses must connect with:
  - Emerging industry demands
  - Digital skills
  - Research and innovation
  - Entrepreneurship



## **2.3 Institutional Vitality**

- No additional financial commitment required
- Enhances institutional visibility
- Encourages faculty expertise
- Promotes cross-university academic collaboration

## **PART III: Academic Framework**

### **3. Academic Level**

- Signature Courses shall be offered at:
  - Level 300 (Third Year)
  - Level 400 (Fourth Year)
- Must be advanced and beyond regular syllabus
- Shall not duplicate existing core or elective papers

### **4. Credit Structure**

- Credit range: 4 credits (as approved by Board of Studies)
- Credits shall:
  - Be transferred through ABC
  - Be counted toward FYUGP requirements

## **PART IV: Approval Procedure**

### **Proposal Submission**

Faculty member shall submit:

1. Detailed course proposal including:
  - Course title
  - Rationale
  - Learning outcomes
  - Level (300/400)
  - Credit structure



- Syllabus
  - Teaching-learning methodology
  - Assessment strategy
  - Industry/research relevance
  - Mode (online/hybrid)
2. Statement that the course:
- Is not part of existing syllabus
  - Does not duplicate another Signature Course
3. The concerned faculty member must either hold a PhD with a minimum of three publications in the concerned area or have at least 10 years of teaching/research experience in the relevant area of the course.
4. Retired faculty members from Government, Aided, or University teaching departments may also offer Signature Courses in their area of expertise. The course proposal shall be submitted through their parent institution. No financial benefit shall be provided to such faculty members.

Proposal shall be submitted to:

- Department Council → College FYUGP Committee → Board of Studies → Academic Council/relevant bodies (as per statutes/regulations)

## **6. Board of Studies (BoS) Responsibilities**

BoS shall:

- Evaluate academic rigor
- Ensure non-duplication
- Assess industry/employability linkage
- Recommend level
- Forward recommendation to concerned authorities

## **7. University Approval**

University shall:



## Kerala State Higher Education Reforms Implementation Cell

- Grant formal approval
- Issue course code
- Register course in ABC framework
- Publish approved courses list on university website
- Notify all affiliated colleges

No fee shall be charged by the University from the faculty member or the institution for offering a Signature Course

## **PART V: Course Delivery**

### **8. Mode of Delivery**

Signature Courses may be:

- Fully Online (via K-LEARN)
- Hybrid (online + limited in-person sessions)

Faculty may:

- Fix class timings in consultation with students
- Conduct sessions:
  - After regular class hours
  - Weekends
  - Holidays (if mutually convenient)

### **9. Enrollment**

- Open to all FYUGP students affiliated to universities in Kerala
- No fees shall be levied
- The University may decide whether students from other universities or from outside the state can enroll in this course. In such cases, the University may determine the fee to be charged for the course.
- Registration through K-LEARN portal
- Minimum and maximum enrollment decided by University



## 10. Workload Norms

- Signature Course shall be counted as part of faculty workload
- A faculty member shall offer only **one Signature Course per semester**
- Cannot be used to reduce mandatory core teaching load without approval

## PART VI: Attendance and Documentation

### 11. Attendance

- Minimum attendance: as per University norms
- Attendance shall be digitally recorded
- Documentation maintained on K-LEARN
- Verified by College FYUGP Committee

### 12. Assessment and Evaluation

Faculty shall:

- Design transparent evaluation methods
- Include:
  - Continuous assessment
  - Applied assignments
  - Project/industry-based tasks
  - Or any other appropriate tool as per the outcome of the course
- Publish evaluation criteria at beginning
- Upload marks/grades in appropriate portal

## PART VII: Monitoring and Quality Assurance

### 13. College-Level Monitoring

College FYUGP Committee shall:

- Monitor conduct of course
- Verify attendance



- Ensure academic standards
- Address preliminary student grievances

#### **14. University-Level Oversight**

University shall:

- Conduct periodic academic audit
- Review student feedback
- Allow students to submit complaints directly to University officials
- Take corrective measures if required

### **PART VIII: Credit Transfer**

#### **15. Academic Bank of Credits (ABC)**

- Upon successful completion:
  - Credits shall be uploaded to ABC
  - Students may transfer credits to their parent institution
- Universities shall ensure:
  - Timely credit processing
  - Transparent record management

### **PART IX: Certification**

#### **16. Faculty Recognition**

- University shall issue a formal certificate to faculty upon successful completion of course offering
- Certificate shall recognize:
  - Academic innovation
  - Contribution to FYUGP
  - Digital pedagogy adoption



## 17. Student Certification

- Students shall receive a digital completion certificate

## PART X: Grievance Redressal

### 18. Student Grievances

Students may:

1. First approach course instructor
2. Then College FYUGP Committee
3. Finally submit complaint to University

University shall:

- Establish dedicated email/portal
- Resolve complaint within stipulated timeframe

## PART XI: Ethical and Regulatory Provisions

- No additional fee shall be collected
- Course shall not become commercial/private tuition
- Faculty shall ensure:
  - Academic integrity
  - No conflict of interest
  - Transparent evaluation

## PART XII: Periodic Review

- Each Signature Course shall be reviewed after:
  - Two offerings
- University may:
  - Continue
  - Revise
  - Withdraw approval

