

Sl. No: 0002



MCA

Price Rs. 10/

Candidates are expected to give correct information in each column. Failure to do so will result in the application being rejected without further notice.

<i>Passport size Photograph to be pasted here</i>	For Office use only	Details of fee remitted		
	<input type="text"/>	Amount Rs.	Chalan No.	Date of remittance
		<input type="text"/>	<input type="text"/>	<input type="text"/>
		Name of Treasury <input type="text"/>		
	<i>Signature of the Candidate</i> (To be signed in the presence of the Identifying Officer)			
	<i>Name and Designation</i> } <i>of the Identifying Officer</i> }			
	<i>Dated Signature of the Identifying Officer</i> (to be signed on the Photograph)			

Application for.....(in words also) **Semester MCA**
Examination**200**.....

1. Centre of Examination		
2. Name of candidate (Women candidates should add the word "Woman" after their names)	a) In English (In block letters)	
	b) (In Mother-tongue)	
3. Date of birth (in figures and words)		
4. Whether appearing for regular/improvement/supplementary. If Improvement, give Reg. No. of Ist appearance and, if supplementary, give Reg. No. of last appearance with month & year.		
Regular		
Improvement (Reg. No., month & year of first Appearance)		
Supplementary (Reg. No., month & year of last appearance)		
5. Subject (papers) for which the candidate is appearing now (Use Code No.)		
6. Present address (in block letters)		Permanent address (in block letters)
7. a) Name, Occupation and Income of Father or Guardian		
b) Mother's Name		

8. Community to which the candidate belongs. Specify whether SC/ST/OBC

9. Details of previous examination (In the case of all candidates other than those appearing for the I and II Semester [Combined] exam. for the first time) The Applications of those who do not furnish the details of the previous appearances will be rejected without notice.

Semester	Centre	Reg. No.	Month & Year	Total Marks Secured	
				Theory	Sessional
Ist & IInd					
III					
IV					
V					
VI					

I hereby declare that all relevant columns have been filled in and that the entries made above are correct to the best of my knowledge and belief and that they have been made in my own handwriting.

Station:

Date:

Signature of the Candidate

I hereby certify that the entries made above have been verified by me, and that I have found them to agree with those in the records of this college.

Place:

Date :

Seal:

Signature of the Principal

CERTIFICATE

This is to certify that Sri./Smt..... belongs to Scheduled Caste/Scheduled Tribe/Other Backward Community and enjoys fee concession and that he/she is appearing for the Examination for the First/Second consecutive chance (strike off whichever is not applicable). His/Her Examination fees of Rs..... will be claimed by me from the District Harijan Welfare Officer concerned and the chalan for the same will be sent to the Controller of Examinations at an early date.

Place:

Date.

Office Seal

Signature of the Principal

KANNUR UNIVERSITY

For Office use only

HALL TICKET

Reg. No.

(in words also) SEMESTER EXAMINATION.....200.....
(To be carefully filled in by the candidate)

Centre of Examination.....

Name of Candidate.....

(in block letters)

Details of papers for which the candidate is appearing now:

Theory Paper	Paper	1
	Paper	2
	Paper	3
	Paper	4
	Paper	5
	Paper	6

Practical

Passport size Photograph
to be pasted here.

Identifying Officer's
Name, Designation
and Address

Signature of the identifying
Officer with seal
(To be signed on the Photograph)

(Members of the Teaching Staff not below the rank of a Lecturer of affiliated Colleges, Gazetted Officers, Head Masters and Head Mistresses of High Schools & Members of the Senate, State Legislature and Parliament are authorised to sign the identification form)

Signature of the candidate.....
(To be signed in the presence of the identifying Officer)

KANNUR UNIVERSITY

INSTRUCTIONS TO CANDIDATES APPEARING FOR UNIVERSITY EXAMINATIONS

1. ADMISSION TO THE HALL

Candidates are advised to take their allotted seats in the examination hall atleast five minutes before the time fixed for the commencement of examination. Candidates shall not remain on the verandah or anywhere near the examination halls after the bell for commencement of Examination.

2. BOOKS, NOTE BOOKS Etc.

Before entering the hall they should deposit all books, note books, and other papers outside the hall and make sure that notes or other materials are not in their pockets or anywhere else on them.

3. CONDUCT IN THE HALL

Strict silence should be maintained in the examination hall.

4. INFECTIOUS DISEASES

Candidates who are undoubtedly suffering from infectious diseases will not be admitted to the examination.

5. HALL TICKET

Candidates should enter the hall with the Hall Tickets. The Hall Tickets should be produced for inspection on demand by invigilators.

6. ANSWER BOOK

As soon as the answer book is given, candidates should read the instructions on the cover page and then write the name of examination, month and year, subject of the day's examination and register number in the space provided on the front page only. Candidates are strictly prohibited from writing their Reg. Nos. on any other part of the answer book. Answer books containing Register Nos. in places other than the space provided for the purpose will not be sent for valuation and action will be taken against those candidates.

7. QUESTION PAPERS

As soon as the question paper is received, the candidate should write his / her name and Reg. number thereon. Nothing else should be written on the question paper.

8. LEAVING THE HALL

No candidates will be allowed to leave the hall before the expiry of 30 minutes of the commencement of the examination. Doors will be closed 15 minutes before the close of examination. Candidates will remain in their seats until the papers are collected from them and the doors are opened.

Candidates wishing to hand over their answer books and leave the hall after 30 minutes of the commencement of the examination and before 15 minutes of the close of the examination should stand in their place until the invigilator collect the answer book as well as the question paper from them. The question paper can be received back by the candidate from the invigilator when the doors of the hall re-opened after close of the examination for the session.

9. ASKING QUESTION

Candidates are forbidden to ask questions of any kind either to the invigilators or to the fellow candidates when examinations are going on. Borrowing of Mathematical Instruments, pencils, rubber etc. from neighbours should be avoided.

10. MALPRACTICE

Candidates indulging in any kind of malpractice in the examination hall will be dealt with in accordance with the rules. If they wish to continue to write the examination, they will be given a fresh answer book and allowed to write the examination provisionally. The answer books of such candidates will be kept separately.

Any one of the following will be deemed to be malpractice and action will be taken against candidate indulging in them.

- i) Introducing into the examination hall any book, manuscript, slate, photograph or other material except authorised ones such as those mentioned in section 11.

- ii) Copying from the neighbour's answer book or from note books and other material.
- iii) Communicating with persons outside or inside the examination room.
- iv) Disobedience of the instructions of the Chief Superintendent, Additional Chief Superintendent or Invigilators or flouting their authority in any other manner or non-observance of any of these instructions.
- v) Intimidation, assault, use of abusive language or any kind of misbehaviour towards Superintendents, Invigilators either within the premises or outside the examination centre.
- vi) Taking away written answer book, blank answer book and additional books.
- vii) Any other act violative of the integrity and proper conduct of examination.

11. MATHEMATICAL TABLES, INSTRUMENTS Etc. ALLOWED

The use of Mathematical instruments and Mathematical and Physical Tables by candidates are allowed while answering question in Mathematics, Physics, Chemistry, Statistics, Engineering subjects etc. The candidates should provide themselves with their own Tables if the college does not provide them. The Tables so used should be free from writing or drawing of any kind. Candidates should also provide themselves with pen, pencil, eraser etc. required. Only black or blue black ink should be used for writing answers.

12. SMOKING IN THE HALL

Smoking in the examination hall is strictly prohibited

13. Mobile Phone, Walki-Talkie and the like are prohibited inside exam hall.

14. PRACTICAL EXAMINATION

Candidates for examinations in science subjects are required to submit their laboratory note to the examiner concerned on the first day of the Practical examination and to get them back at the close of the examination.

Duly filled in application with Examination fee and other enclosures should reach the Controller of Examinations, Kannur University, Kannur-670 567 on or before of the last date fixed.

No application will be accepted thereafter.

Treasury:

The Amount should be remitted in any of the Government Treasuries in Kerala State or any of the approved branches of SBT.

O.B.C./S.C./S.T./ and O.E.C. candidates eligible for fee concession for their first / second consecutive chance should forward their applications through the Head of the Institution where they underwent the course.

Examination fee once remitted will not be refunded or adjusted towards a subsequent examination.

Enquiry:- Enquiry regarding receipt of application will not be entertained. Candidates must obtain their Hall Tickets from the centres of Examination during the three days prior to the date of commencement of examination.

Marklists:- Marklists of all candidates (who have remitted a fee of Rs.5/- for the issue of marklists) will be sent to the Heads of the Institutions where the candidates appeared for the examination soon after the publication of results.

The Time Table for the examination will be issued along with the Hall Ticket from the centre of Examination.

Candidates should forward each application for each semester. They should also forward separate application for improvement and supplementary appearance.

Examination Fee: Rs. 10/- for each Theory Paper and Rs. 15/- for each practical
The Fee for the mark list is Rs. 5/- for each appearance.

Head of Account:
In Treasuries : 1. "8658-00-102-96 (27)" "K U S"
In SBT Branches : For Application Form "204-04"