



(Abstract)

Kannur University – Dr. Herman Gundert Central Library – Head of the Research Centre – Dr. Rafseena M, Assistant Professor & Research Supervisor in English- Appointed – Orders issued.

Research and Development Cell

RD/C1/1200/2020

Kannur,Dated: 19.09.2026

Read:-1. U.O. of even number dated 30.12.2024.

2. Resolution of the Syndicate held on 08.09.2026 vide Item No. 2026.749.

ORDER

1. University Orders were issued vide paper read (1) above, appointing Dr. Priya T K, Deputy Librarian (i/c), Kannur University, Thavakkara Campus, as the Head of the Research Centre at the Dr. Herman Gundert Central Library, Kannur University, on additional charge basis.

2. The Syndicate, at its meeting held on 08.09.2026, vide resolution under Item No. 2026.749, resolved to appoint Dr. Rafseena M, Assistant Professor & Research Supervisor in English, Department of Studies in English, Dr. Janaki Ammal Campus, Kannur University, as the Head of the Research Centre, Dr. Herman Gundert Central Library, Kannur University.

3. The Syndicate Resolution No 2026.749 is implemented and the following orders are issued.

i. Dr. Rafseena M, Assistant Professor & Research Supervisor in English, Department of Studies in English, Dr. Janaki Ammal Campus, Kannur University, is appointed as the Head of the Research Centre, Dr. Herman Gundert Central Library, Kannur University, Thavakkara Campus, on additional charge basis, relieving Dr. Priya T K from the duties of the Head of the Research Centre.

ii. Dr. Priya T K shall hand over the charge of the Research Centre, Dr. Herman Gundert Central Library, to Dr. Rafseena M, with immediate effect.

iii. All documents under the custody of Dr Priya T K as Head of the Research Centre, Dr. Herman Gundert Central Library shall be handed over to Dr Rafseena with proper documentation.

iv. The attendance of the Research Scholars attached to the Central Library shall be monitored by the Head of the Research Centre at least once a week.

v. The Head of the Research Centre shall take necessary initiatives and provide academic leadership for organizing academic programmes such as workshops on Research Methodology, training programmes on soft skills and statistical packages, and other programmes beneficial to research scholars, both in specific disciplines and in general. Necessary efforts shall also be made to augment e-knowledge resources and facilitate access to e-reference materials required by research scholars.

v. All administrative requirements relating to teacher fellows attached to the Central Library, including issuance of Duty Certificates and Attendance Certificates, forwarding of bills and vouchers connected with UGC and other funding agencies, contingency grants and other related matters, shall be attended to by the Head of the Research Centre.

i. The Head of the Research Centre shall monitor and coordinate the Course Work in subjects attached to the Dr. Herman Gundert Central Library.



vii. The Head of the Research Centre will draw advances from the University funds earmarked for the Head of the Research Centre, Dr.H.G.Central Library and ensure timely settlement of these advances.

viii. The Head of the research centre will attend the centre, Dr.H.G.C.L once a week without disrupting the routine work of the Department of the University to which she is attached.

6. Orders are issued accordingly.

Sd/-

Dr. Nissamudeen K M
DIRECTOR (Research and Development
Cell)

For Director

To: 1.Dr. Rafseena M, Assistant Professor,Dept Of English
2.Dr. Priya T K, Deputy Librarian (i/c), Kannur University.

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SECTION OFFICER

